

RULES FOR VISITORS 访客规定

For guests, visitors and external companies

Your visit at KACO:

We are very happy to welcome you to the sealing expert! In order to guarantee a smooth and pleasant process with your registration at KACO Sealing Systems Co., Ltd., please note the following points:

- Please use our **visitor parking**. The entry to the company's premises is only allowed by prior arrangement.
- Please note that emergency accesses as well as entrances and exits are to be kept free at all times.
- Chinese **road traffic regulations** apply on the premises.
- Please make sure you carry some official form of ID with you as this will be needed for your registration (ID with photo)
- Please make sure you wear safety shoes in our production facilities at all times.
- Photographic, video, audio or other recording equipment are prohibited. If you bring a cell phone we will need to cover the lens.
- Bringing or consuming alcohol, drugs or weapons, is strictly prohibited. You should not be under the influence of drugs or alcohol when visiting KACO.
- We kindly ask you to register at the reception on arrival.
- Please read the notes and rules of conduct carefully and act accordingly.
- You will receive a visitor's pass at our reception. Please wear it visibly at all times!
- You may take a seat in our waiting area. The relevant member of staff will welcome you.

We wish you a pleasant stay with us and look forward to your visit!

Your KACO Sealing System Co., Ltd.

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您在 KACO 访问时:

我们非常高兴地欢迎您来到密封专家！为了能够保证您在 KACO 访问过程中顺利而愉快，需要注意以下几点：

- 请使用我们的访客停车。只有在与我们协商后才能进入工厂，否则不允许进入工厂
- 请注意，消防车道，出入口和出口应始终保持空闲状态
- 道路交通法规基本上适用于现场
- 请记住，您必须向我们出示您的身份证件并准备好您的文件（带照片的证件）
- 如果您需要进入我们的场所，请记住带上安全鞋，因为在我们的场所必须穿着它们
- 禁止携带照片，视频，音频或其他录制设备。如果您不能将手机放在车内，我们将覆盖其镜头
- 禁止携带或饮用酒精，毒品或武器。进入工厂时，任何访客或员工均不得受到药物或酒精的影响。
- 我们恳请您在访问开始时在接待处登记
- 请仔细阅读说明和行为准则，并注意它们
- 在我们的接待处，您将获得访客通行证。请随时佩戴
- 在我们的等候区坐下。相关负责的员工将接待您

我们希望您与我们愉快的一起，期待您的光临！

真诚的 KACO Sealing System Co., Ltd.

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KACO (Wuxi) Sealing Systems Co., Ltd



Visitors parking

KACO (Wuxi) Sealing Systems Co., Ltd
 No. 159 Huichang Road
 Huishan Economic Development Zone
 214174 Wuxi, Jiangsu| China
 Phone: +86 (0) 510/83621388
 info@kaco.de
 www.kaco.de



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KACO (Anhui) Sealing Systems Co., Ltd



Visitors parking

KACO (Anhui) Sealing Systems Co., Ltd
No. 9 Yangshan Road
Economic & Technical Development Zone -
Nanshan Zone
242300 Ningguo City, Anhui | China
Phone: +86 (0) 563-5290030
info@kaco.de
www.kaco.de

